

Education is the DNA of the British Horse Society and we support and endorse any advancement of knowledge and skills through a variety of educational routes and industry experience. We welcome applications from individuals who are looking to join the BHS Accredited Professional membership at any point in their career and welcome professionals to apply for direct entry into our BHS Accredited Professional membership should you be able to evidence your learning and experience.

We provide two routes for direct entry into the BHS Accredited Professional membership:

1. Recognition of Prior Certificated Learning (RPCL)

This is recommended for those that hold a qualification at the equivalent standard as a BHS qualification and this has been awarded within the last five years.

2. Recognition of Prior Experiential Learning (RPEL)

This is recommended for those who may have achieved their qualifications over five years ago, hold a qualification not recognised by the BHS for Recognised Prior Certificated Learning or have industry experience.

Recognition of Prior Certificated Learning

The qualifications listed in this section can provide direct entry into the Accredited Professional membership. There may be additional criteria required to enter into the membership, for example, DBS check. To follow this route we ask you to submit copies of your certificates (and unit breakdown where applicable) at the time of joining. All qualifications used should have been achieved within five years of membership application to ensure your experience and prior learning remains current. If your qualifications are over five years old, please refer to our RPEL route.

Please note we look at each application on a case by case basis. Should we feel further references are required to back up your certificates, we will let you know in writing within 10 working days of submitting the certificates into us.

Pony Club

We require that all Pony Club qualification certificates are signed by the assessor/s and either the Area Representative or District Commissioner. You are not required to be an active member of the Pony Club to apply for RPCL.

Minimum Pony Club qualification you hold	Plus additional entry criteria required	Will provide entry into the Accredited Professional membership
B+ Test	BHS Riding and Road Safety or BHS Ride safe BHS Stage 3 Teach	BHS Accredited Professional Coach BHS Accredited International Coach
B+ Test		BHS Accredited Professional Groom

Apprenticeships

Apprenticeship you hold	Plus additional entry criteria required	Will provide entry into the Accredited Professional membership
Senior Equine Groom with one of the following pathways: 1. Breeding 2. Driving 3. Racing 5. Non-Riding		Accredited Professional Groom
Senior Equine Groom with the following pathway: 4. Riding	BHS Riding and Road Safety* or BHS Ride Safe BHS Stage 3 Teach	BHS Accredited Professional Coach BHS Accredited International Coach

Scottish Vocational Qualifications (SVQ) & Work Based Diplomas (WBD)

WBD or SVQ you hold	Plus additional entry criteria required	Will provide entry into the Accredited Professional membership
Level 3 WBD/SVQ in Horse Care and Management OR Level 3 WBD/SVQ in Racehorse Care and Management	The following units must have been achieved as part of the WBD or SVQ: <ul style="list-style-type: none">• Exercise and improve the performance of horses using lungeing or long reining (WBD unit F/601/0136 or SVQ Unit Eq324)	Accredited Professional Groom

Riding for the Disabled Association (RDA) coaching qualifications

RDA coach certificate you hold	Plus additional entry criteria required	Will provide entry into the Accredited Professional membership
Advanced Coach Certificate	BHS Stage 3 Care, Lunge and Ride (Dressage or Jump)	BHS Accredited Professional Coach BHS Accredited International Coach

UK Coaching Certificate (UKCC)

UKCC you hold	Plus additional entry criteria required	Will provide entry into the Accredited Professional membership
UKCC Level 2	BHS Stage 3 Care and Ride (Dressage or Jump)	BHS Accredited Professional Coach BHS Accredited International Coach
UKCC Level 3	BHS Stage 3 Care and Ride (Dressage or Jump)	BHS Accredited Professional Coach BHS Accredited International Coach

International Group for Equestrian Qualifications (IGEQ) passport

IGEQ you hold	Plus additional entry criteria required	Will provide entry into the Accredited Professional membership
IGEQ Level 1		BHS Accredited Professional Coach BHS Accredited International Coach
IGEQ Level 2		BHS Accredited Professional Coach BHS Accredited International Coach
IGEQ Level 3		BHS Accredited Professional Coach BHS Accredited International Coach

Application for Direct Entry into BHS Accredited Professional Membership via Recognition of Prior Experiential Learning

To apply for direct entry into the BHS Accredited Professional membership via Recognition of Prior Experiential Learning (RPEL) we ask that you provide evidence through your CV and references to show how you have covered the BHS assessment criteria content either through qualifications or practical industry experience.

For your RPEL application to be accepted your application needs to evidence that you have the required level of knowledge and skill for entry into the membership (minimum Stage 3 Coach).

Please note: RPEL applications may take considerable time for you to complete the required evidence. We aim to review and respond to all RPEL applications within 10 working days of receipt, however we may conclude that further evidence is required from you before a final decision can be made. For this reason we advise that you wait for the RPEL application process to be completed and membership confirmed before you go out freelance coaching.

If you require any further information or advice please contact our BHS Accredited Professional Team.

Your application for direct entry will include:

- ✓ RPEL direct entry application form
- ✓ Your CV
- ✓ Two professional references (we strongly recommended that one reference is from a BHS Assessor)
- ✓ Copies of any equine qualification certificates that you may hold

What needs to be in my CV?

Your CV should outline your equestrian career to date with detailed information to support your application. Try to also provide details of any competition experience, with supporting evidence of results, for example, from British Eventing, British Dressage, British Show jumping or recorded results from British Riding Clubs. Please also highlight within the CV your coaching experience and continual professional development (CPD) days that you may have attended to help develop your coaching.

Who can write the professional references?

References should be from equestrian professionals who have knowledge of the BHS Career Pathways including BHS Accredited Professional Coaches or British Equestrian Federation (including British Eventing, British Showjumping or British Dressage) Accredited Trainers. In most cases a reference from a BHS Assessor will be required in order for an application to be approved. Should you need assistance finding a BHS Assessor please contact the BHS Education Team.

What does the reference need to include?

References should support the minimum entry requirements of the membership (BHS Stage 3 Coach). For example, it should confirm your competence in riding, caring, lungeing and coaching.

How to apply

To apply for direct entry please fill in the RPEL application form. We will be in touch to confirm receipt of your application. We look forward to receiving your application!

Acceptance of RPEL for direct entry

We will inform you in writing that you have been accepted into the Accredited Professional membership. Please note you may be required to send us a current DBS certificate before we will insure you on this membership.

When we accept your RPEL application, this will be valid for a period of one year, after which date if you have not joined the Accredited Professional membership, you will be required to resubmit your application to show that your prior learning and experience remains current and relevant.

Recognition of Prior Experiential Learning (RPEL) Application form

FOR OFFICE USE ONLY	
Receipt of application confirmed to member	

1. Your details

First name(s)			
Surname			
Date of birth		Membership Number	
Address			
Telephone number	Home	Mobile	
E-mail address			

2. Please tick which membership you are applying for direct entry into:

BHS Accredited Professional Coach	<input type="checkbox"/>
BHS Accredited Professional International Coach	<input type="checkbox"/>
BHS Accredited Professional Groom	<input type="checkbox"/>

3. Have you previously taken any BHS qualifications

I have not previously taken any BHS qualifications

I have taken the following BHS qualifications:

APPLICATION CHECKLIST

- | | |
|---|--------------------------|
| Curriculum Vitae | <input type="checkbox"/> |
| 1 st Professional Reference (BHS Assessor) | <input type="checkbox"/> |
| 2 nd Professional Reference | <input type="checkbox"/> |
| Copies of certificates | <input type="checkbox"/> |

Please send your completed application form and supporting evidence to:

BHS Accredited Professionals
The British Horse Society
Abbey Park
Stareton
Kenilworth
Warwickshire
CV8 2XZ

Or email your application to accreditedprofessionals@bhs.org.uk

Data Protection we will always treat your personal data with care. We store it securely and only ask for the information we need. We also make sure that we don't keep your information for longer than is necessary. To see our full Privacy Notice, please write to us at; BHS, Abbey Park, Stareton, Kenilworth, Warwickshire, CV8 2XZ or go to: <http://www.bhs.org.uk/privacy>

Referee form for (RPEL) Direct Entry applications

Thank you for providing a reference.

Your reference will support the evidence a coach provides to gain direct entry into the Accredited Professionals membership. It is vital that we understand if the candidate has the required skills and knowledge to enter into the freelance coaching membership. Please familiarise yourself with the Stage 3 Coach assessment criteria as we require evidence that the candidate has the minimum knowledge of a Stage 3 Coach.

You may only be able to provide part of this evidence. Please ensure it is clear which part/s of the assessment criteria you are providing a reference for, if necessary.

BHS assessment criteria are available on each award page at www.bhs.org.uk/pathways

Coach applicant is requesting entry into (type of membership): _____

How do you know the applicant?

Please use this space to show how the candidate meets the requirements for direct entry.

Please continue on a separate page if necessary

Signed _____

Please print name _____

Qualifications (optional) _____